

Name of Organisation:	Bedford Hospital NHS Trust
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**Organisational risk rating score**

Each organisation is required to calculate their risk score and RAG rate their current performance as per the 2009/10 Provider Management Regime, in addition to providing comment with regard to any contractual issues and performance against projected HCC targets:

Key Area for rating / comment by Provider	Score / RAG rating
Governance Risk Rating (RAG as per East of England Provider Management Regime guidance)	Amber
Financial Risk Rating (Assign number as per East of England PMR guidance)	2
Contractual Position (RAG as per East of England PMR guidance)	Green
2008/9 Quality Rating (RAG as per East of England PMR guidance based on in year forecast)	Green

**Governance Declarations**

EofE Organisations subject to the Provider Management Regime must ensure that plans in place are sufficient to ensure compliance in relation to all national targets and core standards including ongoing compliance with the *Code of Practice for the Prevention and Control of Healthcare Associated Infections* and declare any contractual issues and highlight any material changes to the 2008/9 HCC forecast. No supporting detail is required unless compliance cannot be confirmed.

Please complete sign **one** of the two declarations below. If you sign declaration 2, provide supporting detail using the form below. Signature may be either hand written or electronic, however please be sure to print your name.

<p><b>Governance declaration 1</b></p> <p>The board is satisfied that plans in place <b>are sufficient</b> to ensure ongoing compliance with all existing targets (after the application of thresholds) and national core standards and with all known targets going forward. The board is satisfied that plans in place are sufficient to ensure ongoing compliance with the <i>Code of Practice for the Prevention and Control of Healthcare Associated Infections</i> (including the Hygiene Code). The board also confirms that there are no material contractual disputes and that it is on track to deliver the projected HCC rating.</p> <p>Signed by _____</p> <p>Print Name _____</p> <p>on behalf of the Board of Directors</p> <p>Acting in capacity as _____</p>
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**Governance declaration 2**

For Governance and Finance, ~~Service Provision, Quality and Safety or the Code of Practice for the Prevention and Control of Healthcare Associated Infections~~ the Board cannot make Declaration 1 and has provided relevant details below.

The board is satisfied that plans in place **are sufficient** to ensure ongoing compliance with all other existing targets (after the application of thresholds) and national core standards and with all known targets going forward. The board also confirms that there are no material contractual disputes and that it is on track to deliver the projected HCC rating.

(Signed by) \_\_\_\_\_

(Please Print Name) Ray Rankmore

on behalf of the Board of Directors

Acting in capacity as Chairman

\* delete as appropriate

**If Declaration 2 has been signed:**

Please identify which targets have led to the Board being unable to sign declaration 1. For **each area such as Governance, Finance, Service Provision or HCC rating forecast (including as relevant national targets or core standards)** please state the reason for being unable to sign the declaration, and explain briefly what steps are being taken to resolve the issue. Please provide an appropriate level of detail.

**Target / Core Standard:****The Issue**

This should include a description of the issue that has arisen, identifying the area(s) to which it applies. There must also be an assessment of the consequences of the issue including the magnitude (e.g. performance levels achieved or estimated) and the timeframe in which it will come into effect or if it has already done so, when it occurred

## Finance

- The Month 9 results, including a provision for contractual risk, show the Trust to be in deficit at (£379,000) which is better than the trajectory position of (£708,000) envisaged for the end of December 2009 within the Trust's recovery plan to deliver a small, £100,000 surplus at the year-end. The year-to-date and forecast outturn positions are however significantly below the original plan and, together with an in-year deficit drive the lower rating.

**Governance Ratings**

- A&E 4-hour waits – the target for this is 98% but the Trust’s recorded performance for the month of December 2009 was 97.5%.
- MRSA screening of elective inpatients – the target for this is 100% but the Trust’s recorded performance was 91.4% in December 2009.
- Core Standard Breaches – given the revised wording of the Decontamination requirements in C04c, the Trust has continued to declare itself non-compliant for this standard, even though it is not being assessed as part of the 2009/10 self-assessment against Standards for Better Health. There is explicit reference to the environmental requirements for decontamination services and the Trust’s Sterile Services department does not meet the standards laid down in HBN 13, although it met the standards in force at the time the unit was designed and built.

**Proposed Actions**

Summarise the proposed actions that will be put in place to address the issue as well as the process that will be applied in reviewing the effectiveness of these actions as appropriate to the circumstances of the issue. Attach a work plan that details the time lines of these actions

**Finance**

- The Trust has an internal turnaround team and plan including immediate actions to avoid discretionary expenditure, tighten controls on necessary additional expenditure, secure all income due and review all areas to reduce expenditure and/or increase income in the remaining months of 2009/10. The Month 9 results are better than the trajectory agreed as part of the recovery plan and confirm that the plan is on course to deliver a surplus at the year-end. The internal turnaround team will continue to monitor individual action plans and receive and review ideas to improve productivity and efficiency.

**Governance Ratings**

- A&E 4-hour waits – Bedfordshire PCT sent the Trust a Performance Notice in respect of this breach of the SLA terms and the Trust has responded within the timescales provided with a revised action plan setting out the steps being taken to return to achievement of the 98% standard.
- MRSA screening of elective inpatients – matrons and the infection control team are implementing an Action Plan to ensure that eligible elective patients who should be offered MRSA screening are receiving this and that this is accurately recorded.
- Core Standard Breaches –The Trust Board has approved the Full Business Case, on strategic, financial and patient safety grounds, to build a compliant decontamination facility on site. The building works associated with the new facility will commence in January 2010. It is anticipated that the new unit will be operational by April 2011.

**Next Steps:**

A list of the third parties the trust has and intends to notify of the issue as well as a proposal of the support required from NHS EofE (if any)

## Governance Ratings

- A&E 4-hour waits – Bedfordshire PCT and East of England SHA
- MRSA screening elective inpatients – Bedfordshire PCT and East of England SHA
- Core Standard Breaches (Decontamination) - Healthcare Commission/Care Quality Commission (as part of Board declarations in April 2008 and April 2009 and via invitations to meetings to discuss Trust's options re decontamination); SEMDC stakeholders; Bedfordshire PCT; EoE SHA and potential private and NHS providers of compliant decontamination services via the tender process.