



Access to Work

Helping you overcome
barriers to work

jobcentreplus

Part of the Department
for Work and Pensions

What is Access to Work?

If you have a health condition or a disability, Access to Work can provide practical and financial support to help you overcome barriers to starting or keeping a job.

Access to Work can also give practical advice to your employer.



How can it help me?

Access to Work can help pay for support you may need because of your health condition or disability, for example:

- aids and equipment in your workplace
- altering your workplace and adapting equipment to make it easier for you to use
- money towards any extra travel costs to and from work if you can't use available public transport, or help with adapting your vehicle
- an interpreter or other support at a job interview if you have difficulty communicating, and
- other practical help at work, such as a job coach or a sign-language interpreter.



Do I qualify for this help?

You can apply for Access to Work if:

- you have a disability or health condition that has a *long-term* negative effect on your ability to do your job (*long-term* means lasting or likely to last for at least 12 months), **and**
- you are aged 16 or over, **and**
- you live in Great Britain (England, Scotland and Wales), **and**
- you are already doing paid work, or
- you are about to start work, or
- you have an interview for a job, or
- you are about to begin a Work Trial arranged through Jobcentre Plus.

You do not usually qualify if you are working and claiming Incapacity Benefit. However, you may qualify for Access to Work for a limited time if you are doing certain types of 'permitted work' to help you move off benefit completely. Contact your nearest Access to Work centre to find out more.

How do I apply?

Contact the centre for the area where you work. It can give you more information and help you apply.

**Wales, South
West, East
Midlands and
West Midlands**

Telephone:
02920 423291

Textphone:
02920 644886

**Scotland, North
West, North East
and Yorkshire
and Humber**

Telephone:
01419 505327

Textphone:
0845 602 5850

**London, South
East and East of
England**

Telephone:
020 8426 3110

Textphone:
020 8426 3133

Jobcentre Plus is committed to applying the principles of equal opportunities in its programmes and services.

Important information about this leaflet

This leaflet is only a guide and does not cover every circumstance. We have done our best to make sure that the information in this leaflet is correct as of February 2010. It is possible that some of the information is oversimplified, or may become inaccurate over time, for example because of changes to the law.

More information

For more information about Access to Work, go to www.direct.gov.uk/accesstowork

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Mark
14005



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jobcentreplus

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